

Academy Standards Committee; 2021/2022 schedule for agendas of formal clerked meetings and guidance for Governor monitoring activities

Dates

As a guide, clerked ASC meetings should take place within the following 3 week windows;

- Autumn term –
 - 18th October; 1st or 8th November 2021
- Spring term –
 - 7th, 14th or 21st March 2022
- Summer term –
 - 6th, 13th or 20th June 2022

Focus Area	Autumn	Spring	Summer
Self-Evaluation and SDP	Risk Banding including review of Summer Outcomes SDP Priorities SEF Update	SEF Update SDP update Review of ASP/IDSR	SDP update / Review of SDP Impact SEF Update
Pupil Outcomes	Sharing of KPI's for the new year		
Funding Accountability	Disadvantaged and Sports strategy updates	SEND update Disadvantaged and Sports strategy updates	Disadvantaged and Sports strategy updates and review of impact
Staffing and Resources		Performance Management report and pay progression report	Advise on SDP budget priorities Advise on staffing structure for following year

Governance Focus	Register of Business interests		
	confirm arrangements for publishing updated Governor information on the school website	Review of Gov Link roles	ASC Evaluation and Governor Skills Audit
	Review of Code of conduct	ASC / Governor Monitoring Reports	ASC / Governor Monitoring Reports
	ASC / Governor Monitoring Reports	Governor Training update	Governor Training update
	Governor Training update		

(Suggested items to add to the standard agenda items)

Other suggested ideas for sessions with Governors* (not formal clerked meetings with agendas);

- School environment learning walk, focussing on an aspect of the SDP
- Shared book look, focussing on an aspect from the SDP
- Subject leads updates / future plans
- Opportunities to ‘deep dive’ into a curriculum area / year group
- Focus on school development plan
- Focus on SEND / PP / SP
- Updates from Link Governors
- Schedule visits during school day to meet with pupils and gather views on school life

***A record / form / note of these sessions should be maintained as evidence of the work of the ASC and then noted at the following formal clerked ASC meeting and feedback provided, under the agenda item ‘ASC / Governor Monitoring Reports.’**

Link Governor Roles are suggested as follows, but an ASC may choose to allocate further Link Governor Roles;

- Safeguarding
- SEND
- Disadvantaged
- Curriculum